

# Network Application Form

## Arkansas Health Network – Individual/Group Practices



**AHN Application instructions:** Please complete this application and attachments (if needed) completely and accurately. To be considered a legal participant in the network, AHN will also require a signed Participating Provider Agreement and Business Associate Agreement. For more details, visit our website at <http://www.arkansashealthnetwork.com/apply-now-physician>. Electronic formats available upon request.

**For application questions:** Tiffani Butler, 501.442.5523, [TButler@stvincenthealth.com](mailto:TButler@stvincenthealth.com)  
 or Hayden Finley, 870.926.7917, [HLFinley@stvincenthealth.com](mailto:HLFinley@stvincenthealth.com)

### Section 1 – Individual/Group Practice Details

**Instructions:** In this section, enter details about your practice. If the practice has multiple locations that all **use the same Tax ID Number (TIN)**, complete the Additional Practice Form and include with your submitted application.

**Important:** If this practice has any locations that use a **different Tax ID Number (TIN)**, a separate Network Application Form must be submitted!

Practice Information				
Legal business name				
"Doing business as" (DBA) name, if different than above				
Tax ID Number (TIN)			Practice/Group NPI	
Primary phone number		Secondary phone number		Fax number
Practice address (where providers see patients)			City	State Zip
Mailing address (if different from above)			City	State Zip
Billing address (if different from above)			City	State Zip
Practice email			Website (URL) if applicable	
Do you use an electronic medical record (EMR)?		EMR Name		EMR Version

Practice Contacts <i>Please fill in each of the contact types below. They may be the same person. Check one as the Primary Contact.</i>					
Primary Contact?  <input type="checkbox"/>	Executive Director	First name		Middle initial	Last name
		Email address		Phone number	Position or title

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Primary Contact? <input type="checkbox"/>	Practice Manager	First name	Middle initial	Last name
		Email address	Phone number	Position or title
Primary Contact? <input type="checkbox"/>	Credentialing Manager <i>(for roster information updates)</i>	First name	Middle initial	Last name
		Email address	Phone number	Position or title
Primary Contact? <input type="checkbox"/>	Other Contact <i>(Optional)</i>	First name	Middle initial	Last name
		Email address	Phone number	Position or title

## Section 2 – Provider Details

**Instructions:** In this section, enter details for all active providers at your practice. If there are more than two providers, and all of them **use the same Tax ID or TIN** entered on page 1 of this form, complete the Additional Provider Form and include with your submitted application.

**Important:** If there any providers who use a **different Tax ID or TIN**, a separate AHN application must be submitted!

Provider # ___ Details			
First name	Middle name/initial	Last name	Name suffix (Jr., Sr., II, III, IV, etc.)
Degrees (MD, DO, APRN, PhD, etc.)	Primary specialty	Secondary specialties	
Provider NPI	Gender (M/F/NA)	Date of birth (MM/DD/YYYY)	Date hired at this practice
Direct phone number (for outreach and mobile app)		Direct email address (for access to analytics and communications)	
Tax ID (if different than practice)	Board status... <input type="checkbox"/> Certified <input type="checkbox"/> Eligible	Panel status (check one)... <input type="checkbox"/> Open to new patients <input type="checkbox"/> Closed to New Patients	
Languages spoken (in addition to English)			
Does this provider work at other practice locations? If so, please list here:			
AR State Medical License ID	AR State Medical License Effective Date	AR State Medical License Expiration Date	
DEA License ID	DEA License Effective Date	DEA License Expiration Date	

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Provider # ___ Details			
First name	Middle name/initial	Last name	Name suffix (Jr., Sr., II, III, IV, etc.)
Degrees (MD, DO, APRN, PhD, etc.)	Primary specialty	Secondary specialties	
Provider NPI	Gender (M/F/NA)	Date of birth (MM/DD/YYYY)	Date hired at this practice
Direct phone number (for outreach and mobile app)		Direct email address (for access to analytics and communications)	
Tax ID (if different than practice)	Board status... <input type="checkbox"/> Certified <input type="checkbox"/> Eligible	Panel status (check one)... <input type="checkbox"/> Open to new patients <input type="checkbox"/> Closed to New Patients	
Languages spoken (in addition to English)			
Does this provider work at other practice locations? If so, please list here:			
AR State Medical License ID	AR State Medical License Effective Date	AR State Medical License Expiration Date	
DEA License ID	DEA License Effective Date	DEA License Expiration Date	

### Section 3 – Practice Questionnaire

**Instructions:** Please complete the entire questionnaire below. All questions are required.

#### A. Insurance Credentialing

i) Please list all insurance types the providers within your practices are currently credentialed with.

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ii) From the list above, are there any insurance types for which your practice is not accepting new patients? If yes, indicate which ones below.

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## B. Facilities & Hospitals

i) Please list which facilities your provider(s) are credentialed with:

Inpatient Facilities/Hospitals: \_\_\_\_\_

Outpatient Facilities/Surgery Centers: \_\_\_\_\_

Post-Acute Facilities: \_\_\_\_\_

Other: \_\_\_\_\_

## C. Participation in Value-based Programs

i) Please check all programs that you are actively participating in. If checked, please also share the associated payor/sponsor of the program and the start date of your participation.

- Comprehensive Primary Care Plus (CPC+)
- Primary Care First
- Medicare Shared Savings Program (MSSP)
- Patient-Centered Medical Home (PCMH)
- Commercial Accountable Care Organization  
(i.e. ABCBS Collaborative Health Initiative, Cigna Collaborative Accountable Care, United, Humana, etc)
- Bundled Payment Arrangements (BPCI, BPCI-A, CJR etc)
- Medicare Advantage Plans
- Employer-Sponsored Accountable Care Organization
- Other: \_\_\_\_\_

ii) Do you currently have any staff dedicated to the value-based programs checked above or other quality/cost performance improvement (i.e. care managers, social workers, counselors etc)? If so, please describe the roles and their functions within your practice below.

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iii) Are you engaging in other forms of patient/care management? If so, please describe below.

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## Section 4 – Performance Dashboard Example

i) Attach to this application at least one example of a dashboard which demonstrates some or all of the performance metrics currently being monitored within your practice or past performance in a value-based programs. Please include a minimum of one Quality metric. Additional Cost and Utilization metrics will also be reviewed. MACRA dashboards will also be accepted. Provide a brief description of the attachment below.

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## Section 5 – AHN Involvement

i) List physicians identified in this AHN Application who are interested in participating in an AHN committee or subcommittee (Clinical Care, Finance & Contracting, Network Development, Information Technology, and Coworker Health Services). Be specific if a particular committee is desired.

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**Verification.** *I represent and warrant that I have authority to submit this AHN Application on behalf of the individuals listed herein. To the best of my knowledge, the information provided in this AHN Application is complete and accurate. I authorize Arkansas Health Network to access information regarding my practice and the practice entity (listed by TIN) defined as the Participant on this AHN Application to evaluate this application to participate in AHN. I also agree to provide additional information that AHN might reasonably request in connection with that evaluation. I understand that completing this enrollment form neither obligates nor entitles the Participant to participate in AHN. I further understand and agree that if my application is accepted, the Participant and the individuals listed herein may need to execute a Participation Agreement and other agreements and take certain other actions to participate in AHN.*

Signature: \_\_\_\_\_

Print name and title: \_\_\_\_\_

Name of Participant: \_\_\_\_\_

Date signed: \_\_\_\_\_